



## Student details

Family name

Given name(s)

Your date of birth

Phone number

Your Centrelink Reference Number

## Service provider's details

(MUST be completed to start, change or cancel a deduction)

Service provider's name

**Private Investigators College of Australia**

Service provider's address

**2/2 Allen Street**

**Moffat Beach**

Postcode **4551**

Service provider's phone number

( **07** ) **0422 530 268**

## Service provider's Centrepay Reference Number

**Note:** You will need to get the Centrepay Reference Number from the service provider you are making payments to. This number always starts with 555.

**5 5 5 - 1 2 6 - 2 4 7 - B**

Your **account number** with the service provider

Reason for payment (e.g. gas, electricity, water, private rent)

**Education**

## START a new deduction

**From which payment do you want the deduction to be taken (e.g. Pension, Newstart Allowance, Family Tax Benefit or Parental Leave Pay)?**

## What amount do you want deducted?

The minimum amount for most deductions is \$10 per fortnight. You should check with your service provider to find out what amount you should be paying.

\$

One off payment  Fortnightly

## Which payment date do you want the deductions to start from?

Your next available payment date  **OR** A future payment date

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## Do you want to specify a target amount?

Regular deductions will be made until the total (target) amount is reached or this deduction is cancelled.

No  Yes  Target amount

\$

## Authorisation – read, sign and date the statement (MUST be completed)

I authorise the Australian Government Department of Human Services to make the nominated deduction and pay the amount to the service provider (or as they direct).

### I give permission for:

- the information provided on this form to be given by Human Services to the service provider (or their agent).
- the service provider I have nominated on this form to provide my correct account or billing number to Human Services if required.

### I understand that:

- if my deduction has a target amount and the final deduction is set to pay less than \$2, my second last deduction will be increased by up to \$2 to cover the final amount.
- if I have a current Centrepay deduction and I lodge a new claim, that the existing deduction(s) will not be carried over to the new payment.
- if I have a current Centrepay deduction and I transfer to another eligible Centrelink payment in the future that my deductions will continue.
- it is my choice to have this amount deducted from my Centrelink payments, and I can change my Centrepay deduction at any time.
- if I stop using the service provider but do not stop my Centrepay deduction, the service provider may instruct Human Services to stop the deduction.
- if I change service providers, I may also need to advise Human Services to stop my previous deduction.
- when a payment has been made to a service provider after my deduction authority has been cancelled or suspended, Human Services may be able to assist me to recover the Centrepay deduction.

Your signature



Date

/ /



**IMPORTANT INFORMATION**

**Privacy and your personal information**

Your personal information is protected by law, including the Privacy Act 1988, and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services. This information is required to process your application or claim.

Your information may be used by the department or given to other parties for the purposes of research, investigation or where you have agreed or it is required or authorised by law.

You can get more information about the way in which the Department of Human Services will manage your personal information, including our privacy policy at [humanservices.gov.au/privacy](https://humanservices.gov.au/privacy) or by requesting a copy from the department.